

# Jacksonville Main Street

## Artisan Fair Guidelines



Saturday, October 9, 2021 from 10am to 3pm.

**Facilities:** Outdoor event on Central Park grass. Single space is 10'x10'. Limited electricity available.

**Registration for Vendors: \$30.00.** Payment/registration due September 30.

**Payment:** Must be made prior to start of event. Make checks payable to Jacksonville Main Street.

**Time:** Set-up from 8 a.m. to 10 a.m. Saturday. Tear down from 3 p.m. to 5p.m. **Fair times are 10 to 3 Saturday, October 9, 2021.**

**Unloading:** No vehicles/driving allowed on the Park; unload in parking areas, keeping traffic lanes open.

**Spaces:** Canopies, umbrellas and pop-up tents to provide protection from the elements are allowed and should be weighted to anchor against the wind. **Tent stakes are NOT ALLOWED due to underground sprinkler system.**

**Weather:** Please bring plastic sheeting to protect against possible rain showers.

**Vendors:** No space may be shared, or sublet without **previous approval** from event coordinators. Vendors are responsible for appropriate insurance coverage of items. Jacksonville Main Street nor the City of Jacksonville are liable for property damage.

**Trash:** Trash should be placed in receptacles provided by the City of Jacksonville. Boxes should be broken down. No dumping in sewers except for ice and water. Vendors are responsible for clean-up of area during and after the event.

**Electricity:** Limited electrical supply is available upon request; vendors must supply extension cords and may not run cords across walkways. No noisy generators are allowed.

**Contact:** For questions please contact Melissa Zoerner, JMS Event Coordinator  
[events@jacksonvillemainstreet.com](mailto:events@jacksonvillemainstreet.com) or 217-473-5081