



Vendor Name(s): \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website/Facebook Page: \_\_\_\_\_

Please describe the merchandise you intend to bring to the Christkindlmarket. Also, we ask that you submit a minimum of two photos along with your application. (Photos will not be returned)

\_\_\_\_\_  
\_\_\_\_\_

The Christkindl ambience is provided by each vendor booth. Briefly describe a few ideas you would incorporate to decorate your booth on the inside and out:

\_\_\_\_\_  
\_\_\_\_\_

Vendor placement is based on the type of merchandise and the number of 10x10 spaces rented.

**Booth set up time is Friday, December 2, 2022, from 1:00 p.m. to 3:30 p.m. and Saturday, December 3, 2022 from 6:00 a.m. to 9:30a.m.**

**Hours of operation: Friday, December 2, 2022 4:00 p.m. to 8:00 p.m. and Saturday, December 3, 2022 10:00 a.m. to 4:00 p.m.**

By signing, you confirm that you have read the application thoroughly and agree to the conditions described. You agree that you will not hold Jacksonville Main Street or the volunteer committee responsible for damage, loss or theft of any kind. You give permission for your images to be used for publicity purposes. You agree to not reassign your space to another person/vendor.

Number of 10x10 booth space(s) requested: \_\_\_\_\_ x \$30 each = \$ \_\_\_\_\_

I require electricity (one 20 amp outlet) \$20 each = \$ \_\_\_\_\_

**TOTAL: \$ \_\_\_\_\_**

\_\_\_\_\_  
Print Vendor Name

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date of application



Vendor Responsibilities:

Tent, table and chairs are to be provided by the vendor.

Arrive no later than 15 minutes prior to opening both days.

Keep your space neat and stocked.

Remove all trash from your area at the end of each day.

Packing materials and extra merchandise must be stored under covered tables or out of sight.

Vendors may bring a portable propane heater. No electrical heaters.

Vendors providing and/or serving food products must comply with all regulations specified by the Morgan County Health Department. Please contact Linda Day with questions. Her email is [linda.day@morganhd.com](mailto:linda.day@morganhd.com)

Booth fees can be paid by mailing a check payable to Jacksonville Main Street.

Please contact Melissa Hebron with questions at (217)473-5081 or [events@jacksonvillemainstreet.com](mailto:events@jacksonvillemainstreet.com)

Mail completed registration for to Jacksonville Main Street, P.O. Box 152, Jacksonville, Il. 62651